

FY 02 CALENDAR (OCTOBER 2001 - SEPTEMBER 2002)

Revised, October 12, 2001

LOGISTICS	COST	COURSE DATES AND COURSE CODES											
		OCT 01	NOV 01	DEC 01	JAN 02	FEB 02	MAR 02	APR 02	MAY 02	JUN 02	JUL 02	AUG 02	SEP 02
Configuration Management (5 Days)	\$750					11 – 15 495660		APR 29 – 03 MAY 495661			JUL 29 – 02 AUG 495662		
Design Interface/Maintenance Planning (5 Days)	\$750			10 – 14 495666			11 – 15 495667			10 – 14 495668			16 – 20 495669
Product Support Fundamentals (5 Days) (APML Orientation part of this course has been deleted)	\$750		05 – 09 495730			25 FEB – 01 MAR 495731		08-12 495732		17 – 21 500390		19 – 23 500391	
Class Desk and APML Orientation (4 Days)	None		26-29 493972				25-28 493973				22-25 493974		
Manpower, Personnel & Training (5 Days)	\$750						18 - 22 495747						23 – 27 495748
Support Equipment (3 Days)	\$600							22 – 24 495764			01 – 03 495765		
APML Handbook (Product Support Implementation) (5 Days)	\$750						04 – 08 496052	15 - 19 496053		24 - 28 496051		26 - 30 496054	

COURSE TITLE:	CONFIGURATION MANAGEMENT	
VENDOR:	CTEK Global Services 2824 S. Buchanan St., S 3000 Arlington, VA 22206	
LOCATION:	Employee Development Center, Building # 2189	
COURSE CODE: 495660 495661 495662	DATE: 11–15 FEB 02 29 APR–03 MAY 02 29 JUL-02 AUG 02	NOMINATION DEADLINE: 11 JAN 02 29 MAR 02 28 JUN 02
TIME:	0800 -1600	
DESCRIPTION:	Discussions include the uses of configuration management in each life cycle phase and its interrelationships with other (logistics element) support requirements. Configuration management baselines, configuration identification, audits, control, status accounting, and technical reviews are explained in relation to their function in each life cycle phase.	
AUDIENCE:	New acquisition logistics professionals and military and government personnel in grades GS-03 to GS-12, E4 to E7, and O-1 to)-6.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 (Rev. 02/00) and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class	
LENGTH:	5 Days	
COST:	\$ 750.00	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card). EMPLOYEE must circle "V" in Block 22, under "Payment" on the Initial Training Request Form.	
POC:	JOSE LENG (301) 757-4126	

COURSE TITLE:	DESIGN INTERFACE / MAINTENANCE PLANNING	
VENDOR:	CTEK Global Services 2824 S. Buchanan St., Suite 3000 Arlington, VA 22206	
LOCATION:	Employee Development Center, Building # 2189	
COURSE CODE: 495666 495667 495668 495669	DATE: 10 – 14 DEC 01 11 – 15 MAR 02 10 – 14 JUN 02 16 – 20 SEP 02	NOMINATION DEADLINE: 09 NOV 01 11 FEB 02 10 MAY 02 16 AUG 02
TIME:	0800 –1600 hrs	
DESCRIPTION:	This course presents the basic process of military acquisition, discusses the interfaces between design and supportability, and focuses on the joint roles and responsibilities that are shared between systems and design engineers and logisticians over the life cycle of a system. It also enables the student to quantify supportability requirements, relate design and support performance requirements to each other, and promote meaningful dialogue between logistics and design personnel	
AUDIENCE:	Program managers, assistant program managers, Fleet support team leaders, and anyone tasked with performing design interface.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$750.00	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card). EMPLOYEE must circle “V” in Block 22, under “Payment” on the Initial Training Request Form.	
POC:	JOSE LENG (301) 757-4126	

COURSE TITLE:	PRODUCT SUPPORT FUNDAMENTALS	
VENDOR:	CTEK Global Services 2824 S. Buchanan St., S 3000 Arlington, VA 22206	
LOCATION:	Employee Development Center, Building # 2189	
COURSE CODE: 495730 495731 495732 500390 500391	DATES: 05 – 09 NOV 01 25 FEB – 01 MAR 02 08 -12 APR 02 17 -21 JUN 02 19 –23 AUG 02	NOMINATION DEADLINE: 05 OCT 01 25 JAN 02 08 MAR 02 17 MAY 02 19 JUL 02
TIME:	0800-1600 hrs	
DESCRIPTION:	This introductory course discusses the management of Product support. It includes and orientation of the Pax River base facility, Product Support policies, Product Support planning, organization of Product Support, and PPBS as well as an introduction to roles and responsibilities, functions, duties, and products the APML is required to manage during each life cycle phase. The course includes discussion of management tools available to logistics managers, as well as a perspective for understanding requirements within the acquisition process. It introduces the Navy's weapons system acquisition process.	
AUDIENCE:	New acquisition logistics professionals, military, and government personnel in grades GS-03 to GS-12, E4 to E7, and O-1 to O-6.	
NOMINATIONS:	To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 (Rev. 02/00) and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$750	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card). EMPLOYEE must circle "V" in Block 22, under "Payment" on the Initial Training Request Form.	
POC:	JOSE LENG (301) 757-4126	

COURSE TITLE:	CLASS DESK and APML ORIENTATION	
VENDOR:	<i>Air 4.1</i> <i>Naval Air Systems Command</i> <i>Patuxent River, Maryland 20670</i>	
LOCATION:	Employee Development Center, Building # 2189	
COURSE CODE: 493972 493973 493974	DATE: 26-29 NOV 01 25-28 MAR 02 22-25 JUL 02	NOMINATION DEADLINE: 26 OCT 01 22 FEB 02 21 JUN 02
TIME:	0800-1530	
DESCRIPTION:	<p>This four-day course provides a description of the roles and responsibilities for personnel assigned as Assistant Program Manager for Systems Engineering (Class Desk) or Assistant Program Manager for Logistics (APML) within a competency aligned organization, and the role of systems engineering and logistics in acquisition. Additional modules covering associated processes are presented including new acquisition model, budget and finance, design reviews, product integrity, engineering investigations and hazard material reports, grounding bulletins and red stripes, technical directives and bulletins, system safety & risk assessment, software, maintenance planning/ design interface, logistics support, configuration management, cost analysis, total ownership cost, earned value management, airworthiness, test and evaluation and acquisition process overview.</p>	
OBJECTIVE:	<p>To provide basic skills and knowledge to enhance the performance of personnel newly assigned as assistant program manager for systems engineering (Class Desk) or assistant program manager for logistics.</p>	
AUDIENCE:	<p>Personnel newly assigned as class desks or APML's and supporting government and contract personnel. Other employees are welcome subject to space availability.</p>	
PREREQUISITE:	None	
LENGTH:	3 ½ Days	
NOMINATIONS:	<p>To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 (Rev. 02/00) and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.</p>	
COST:	None	
POC:	JOSE LENG (301) 757-4126	

COURSE TITLE:	MANPOWER, PERSONNEL AND TRAINING	
VENDOR:	CTEK Global Services 2824 S. Buchanan St., S 3000 Arlington, VA 22206	
LOCATION:	Employee Development Center, Building # 2189	
COURSE CODE: 495747 495748	DATE: 18 - 22 MAR 02 23 – 27 SEP 02	NOMINATION DEADLINE: 18 FEB 02 23 AUG 02
TIME:	0800-1600	
DESCRIPTION:	This course discusses the planning, programming and budgeting system and Navy manpower, personnel and training planning and execution requirements. Addressed are the Navy's manpower engineering program. The TRRPM methodology, and the Navy training systems acquisition process. The course also includes explanations and descriptions of MPT functions in the Logistics program, and the program management office in action.	
AUDIENCE:	Acquisition logistics professionals, systems engineers, and engineering competency professionals having knowledge of Logistics fundamentals. Target grades of GS - 05 to GS -14, E5 to E9, and O -1 to O - 6.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 (Rev. 02/00) and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$750.00	
METHOD OF PAYMENTS:	Vendor accepts GCPC (Government wide Commercial Purchase Card). EMPLOYEE must circle "V" in Block 22, under "Payment" on the Initial Training Request Form.	
POC:	JOSE LENG (301) 757-4126	

COURSE TITLE:	SUPPORT EQUIPMENT	
VENDOR:	CTEK Global Services 2824 S. Buchanan St., S 3000 Arlington, VA 22206	
LOCATION:	Employee Development Center, Building # 2189	
COURSE CODE: 495764 495765	DATE: 22 – 24 APR 02 01 – 03 JUL 02	NOMINATION DEADLINE: 22 MAR 02 03 JUN 02
TIME:	0800-1530	
DESCRIPTION:	This three-day course describes the development of Support Equipment requirements and the trade of analysis required to select appropriate Support Equipment. It includes principal Support Equipment policies and responsibilities, supportability analysis, support of Support Equipment, Support Equipment selection, preferred electronics test requirements determination, and metrology and calibration.	
AUDIENCE:	Acquisition logistics professionals, systems engineers, and engineering competency professionals having knowledge of logistics fundamentals. Target grades of GS – 05 to GS – 14, E5 to E9, and O – 1 to O – 6.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 (Rev. 02/00) and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	3 days	
COST:	\$600. 00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card). EMPLOYEE must circle "V" in Block 22, under "Payment" on the Initial Training Request Form.	
POC:	JOSE LENG (301) 757-4126	

COURSE TITLE	APML HANDBOOK (PRODUCT SUPPORT IMPLEMENTATION)	
VENDOR:	CTEK Global Services 2824 S. Buchanan St., S 3000 Arlington, VA 22206	
LOCATION:	Employee development Center, Building # 2189	
COURSE CODE: 496052 496053 496051 496054	DATE: 04 – 08 MAR 02 15 – 19 APR 02 24 – 28 JUN 02 26 – 30 AUG 02	NOMINATION DEADLINE: 04 FEB 02 15 MAR 02 24 MAY 02 26 JUL 02
TIME:	0800-1530	
DESCRIPTION:	This five day course discusses the management of acquisition logistics. It includes acquisition logistics policies, acquisition logistics program planning, organization of acquisition logistics, life cycle costs, PPBS and contracting for logistics. Roles and responsibilities, functions, duties, and products the APML is required to manage during each life cycle phase.	
OBJECTIVE:	At the completion of the course participants should: <ul style="list-style-type: none"> • Understand cause support conditions to influence requirements and design. • Define support requirements that are optimally related to design and to each other. • Acquire the require support. • APML duties and responsibilities. 	
AUDIENCE:	Acquisition logistics professionals, systems engineers, and engineering competency professionals with responsibilities in system supportability. Career Level I, II and III.	
PREREQUISITE:	Product Support Fundamentals (AIR-3.0C training coordinator can waive this requirement)	
NOMINATIONS:	To apply, complete the Initial Training Request Form, NDW-NAWCAD 12410/28 (Rev. 02/00) and submit to your training contact. The training contact transmits the request to the Workforce Relations and Development Division via the Training Information Processing System (TIPS). Confirmation will be forwarded 30 days prior to the class start date. NOTE: Contractor personnel may attend on a space-available basis. Nominations must be made by letter addressed to the Program Coordinator. Once the nominee receives a confirmation of acceptance, a check made payable to the vendor must be sent directly to the Program Coordinator at the Employee Development Center prior to the first day of class.	
LENGTH:	5 Days	
COST:	\$750.00	
METHOD OF PAYMENT:	Vendor accepts GCPC (Government wide Commercial Purchase Card). EMPLOYEE must circle "V" in Block 22, under "Payment" on the Initial Training Request Form.	
POC:	JOSE LENG (301) 757-4126	